



The Handbook

Codex

http://codex.wordpress.org/General_Options_SubPanel

Version Date

6 August 2005

General Options SubPanel

Options → General

This General SubPanel is the default SubPanel in the [Options Administration Panel](#) and controls some of the most basic configuration settings for your site: your site's title and location, who may register an account at your blog, and how dates and times are calculated and displayed.

Back to [Administration Panels](#).

General Options

Weblog title

Enter the name of your blog here. Most themes will display this title, at the top of every page, and in the reader's browser titlebar. WordPress also uses this title as the identifying name for your [Syndication](#) feeds.

Tagline

Your blog's slogan or **Tagline** should be entered here. A Tagline is short phrase or sentence, used to convey the essence of the weblog: often funny or eye-catching.

WordPress address (URI)

Enter the address people would need to type into their web browser to view your WordPress site. It should include the `http://` part too. If you've installed Wordpress into a directory called "wordpress" on a server called "something.com", your blog's address might look something like: `http://something.com/wordpress`. Don't put a backslash "/" at the end.

Blog address (URI)

Sometimes people use WordPress only as a sub-section of their blog. If you're doing that, you should put the main address of your blog in this text box. If you're not, you can leave this text box blank and WordPress will use the **WordPress address** for the **Blog address** as well. Again, don't include a final "/".

E-mail address

Enter the e-mail address to which you want WordPress to send messages regarding the administration and maintenance of your WordPress blog. For example, if you allow new users to register as a member of your Weblog (see [Membership](#) below), then a notification will be sent through email to this address. Please note that this is different than the address you supplied for the **admin** user account; the **admin** account e-mail address is sent an e-mail only when someone submits a comment to a post by **admin**. This address you enter here will never be displayed on the Weblog.

Membership

- **Anyone can register** - Check this checkbox if you want anyone in cyberspace to be able to register an account on your blog. Depending on the **Newly registered members** setting in the [Writing Options SubPanel](#), these new users may or may not be able to publish new posts on your blog.
- **Users must be registered and logged in to comment** - If this checkbox is checked, only logged in *registered users* will be able to write comments on your site.

Date and Time

In this box, you can configure how WordPress calculates and displays time.

UTC time

This line displays the current UTC (Controlled Universal Time). For a good description of UTC, see [Wikipedia:UTC](#).

Times in the weblog should differ by [X] hours

Enter the number of hours by which your time differs from the displayed UTC time. This will ensure that your articles and weblog maintain and display the correct time. This is useful when you and your server are in different time zones. For example, if you were living in Tahiti (Lucky you :)), then you would enter "-10" in this field. You can use the [Date and Time Gateway](http://twiki.org/cgi-bin/xtra/tzdate) (<http://twiki.org/cgi-bin/xtra/tzdate>) to look up your offset from UTC.

The following two options determine how dates and times should be displayed on your site. Should dates look like "1/23/2004", "23/1/2004", "January 23, 2004", or something else? See [Formatting Date and Time](#) for information on how to customize your date and time display settings. To see how your dates and times will be displayed after changing these options, click the **"Update Options"** button and the "Output" examples below each option will be updated.

Default date format

The format in which to display dates on your blog.

Default time format

The format in which to display times on your blog.

Weeks in the calendar should start on [this day]

The WordPress calendar can be set to start on any day of the week. Select your preferred day from this dropdown.

Update Options

A very important button. Click this button to save all your changes on this SubPanel. If you don't click this button, your changes will not be saved.